



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **330-04 SVP**

Date: 5/25/23

**STEVENSON S. ERMAC**  
Authorized Representative  
FORTUNETRACT AGRO SALES, INC.  
Bajada, Davao City

**SIR:**

The attached Purchase Order having been approved, notice is hereby given to **FORTUNETRACT AGRO SALES INC.** for the Supply and Delivery of **2 units Farm Tractor** with PO# **23-594-04 PB** dated **4.26.2023** in the total amount of **Two Million Six Hundred Ten Thousand Pesos Only (₱2,610,000.00)**. Delivery period is within **Forty-Five (45) days** upon receipt of this notice.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**ENGR. RICARDO M. OÑATE, JR.**  
Regional Executive Director/Head of the Procuring Entity 

I acknowledge receipt of this Notice on:

May 29, 2023

Name of the Representative of the Bidder:

Roxena D. Domondm

Position/Designation:

Sales Representative

Signature:

