



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 13
Capitol Site, Butuan City 8600

NOTICE TO PROCEED

NTP No. **331-04 SVP**
Date: 5/25/23

STEVENSON S. ERMAC
Authorized Representative
FORTUNETRACT AGRO SALES, INC.
Bajada, Davao City

SIR:

The attached Purchase Order having been approved, notice is hereby given to **FORTUNETRACT AGRO SALES INC.** for the Supply and Delivery of **1 unit Farm Tractor** with PO# **23-595-04 PB** dated **4.26.2023** in the total amount of **One Million Three Hundred Five Thousand Pesos Only (P1,305,000.00)**. Delivery period is within **Forty-Five (45) days** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.

Very truly yours,


ENGR. RICARDO M. OÑATE, JR.
Regional Executive Director/Head of the Procuring Entity

I acknowledge receipt of this Notice on:

May 29, 2023

Name of the Representative of the Bidder:

Roseana D. Domondom

Position/Designation:

Sales Representative

Signature:

