



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 13
Capitol Site, Butuan City 8600

NOTICE TO PROCEED

NTP No. **235-03 SVP**

Date: 04-11-2023

JULIETO C. MEJOS

Proprietor
JC MEJOS AGRI-VENTURES
Km. 6 Mc. Arthur Highway, Talomo
Davao City

SIR:

The attached Purchase Order having been approved, notice is hereby given to **JC MEJOS AGRI-VENTURES** for the Supply and Delivery of **25,000 pcs Banana Planting Materials** with PO# **23-417-03 PB** dated **3.29.2023** in the total amount of **Eight Hundred Seventy Five Thousand Pesos Only (₱ 875,000.00)**. Delivery is within **Thirty (30) days** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.

Very truly yours,

ENGR. RICARDO M. OÑATE, JR.

Regional Executive Director/Head of the Procuring Entity

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder:

Position/Designation:

Signature:

April 11, 2023
JULIETO C. MEJOS
PROPRIETOR