



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **578-08 PB**  
Date: 8.24.2023

**SHERYL ANN G. PULIDO**  
Authorized Representative  
SEED TO RICE PRODUCERS COOPERATIVE (S2R)  
Katrina Bldg., Aguinaldo Street, Lupon  
Davao Oriental

**MADAM:**

The attached Purchase Order having been approved, notice is hereby given to **SEED TO RICE PRODUCERS COOPERATIVE (S2R)** for the Supply and Delivery of **524 bags Hybrid Rice Seeds (Public)** with **PO# 23-1101-08 PB** dated **8.8.2023** in the total amount of **One Million Nine Hundred Ninety-Nine Thousand Five Hundred Eighty-Four Pesos Only (₱1,999,584.00)**. Delivery period is on or before **October 31, 2023**.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**ENGR. RICARDO M. OÑATE, JR.**  
Regional Executive Director/Head of the Procuring Entity

I acknowledge receipt of this Notice on: AUG. 29, 2023  
Name of the Representative of the Bidder: SHERYL ANN G. PULIDO  
Position/Designation: CASHIER  
Signature: 