



**NOTICE TO PROCEED**

NTP No. **789-12 SVP**

Date: 12-27-23

**ERWIN M. MALINAO**

Authorized Representative  
JEEL'S MASAGANA FARM SUPPLY, INC.  
Ochoa Cor. J. Satorre Street, Butuan City

**SIR:**

The attached Purchase Order having been approved, notice is hereby given to **JEEL'S MASAGANA FARM SUPPLY, INC.** for the Supply and Delivery of **308 bags Complete Fertilizer** with PO# **23-1521-12 PB** dated **12/13/2023** in the total amount of *Five Hundred Thirty-Five Thousand Six Hundred Twelve Pesos Only (₱ 535,612.00)*. Delivery period is within **Fifteen (15) days** upon receipt of this notice.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**REBECCA R. ATEGA**  
RTD for Operations

I acknowledge receipt of this Notice on:

12/28/23

Name of the Representative of the Bidder:

ERWIN M. MALINAO

Position/Designation:

BOO

Signature:

