



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 13
Capitol Site, Butuan City 8600

NOTICE TO PROCEED

NTP No. **065-02 PB**

Date: 3/3/2023

MARY GRACE ACADEMIA

Authorized Representative
RIGHT AGRI DEVELOPMENT INC.
Purok 3, national highway, Oscariz, Ramon
Isabela

MADAM:

The attached Purchase Order having been approved, notice is hereby given to **RIGHT AGRI DEVELOPMENT INC.** for the Supply and Delivery of **600 bags Hybrid Rice Seeds (M50)** with PO# **23-105-02 PB** dated **2.14.2023** in the total amount of **Three Million Pesos Only (₱3,000,000.00)**. Delivery period is **on or before May, 2023**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga .

Very truly yours,


ENGR. RICARDO M. OÑATE, JR.
Regional Executive Director/Head of the Procuring Entity 

I acknowledge receipt of this Notice on:

MAR 03 2023

Name of the Representative of the Bidder:

MARY GRACE ACADEMIA
Authorized Representative

Position/Designation:

Signature:

