



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **PB 03-159**  
Date: 3-25-24

**ELENITA A. DUMARAN**  
Authorized Representative  
AKTIV MULTI TRADING CO., PHILS., INC.  
Door 205 GRDC Bldg., Km. 7 Lanang  
Brgy. Rafael Castillo, Agdao, Davao City

**MADAM:**

The attached Purchase Order having been approved, notice is hereby given to **AKTIV MULTI TRADING CO. PHILS., INC.** for the Supply and Delivery of **Hybrid Rice Seeds (M116) - Lot 5** with PO# **24-03-274 PB** dated **3/15/2024** in the total amount of **Five Hundred Thousand Pesos Only (P 500,000.00)**. Delivery period is on or before **November 30, 2024**.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**REBECCA R. ATEGA**  
RTD for Operations

I acknowledge receipt of this Notice on:

March 25, 2024

Name of the Representative of the Bidder:

Elenita A. Dumarán

Position/Designation:

Authorized Representative

Signature:

  
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