



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **PB 03-133**

Date: 03-21-24

**ANALYN L. RELOBA**

Authorized Representative  
GOODFARMS TRADING CORPORATION  
Purok 2, Bolocaon, Kitaotao  
Bukidnon


**MADAM:**

The attached Purchase Order having been approved, notice is hereby given to **GOODFARMS TRADING CORPORATION** for the Supply and Delivery of **Procurement of 1,920 bags Organic Fertilizer** with PO# **24-03-217 PB** dated **3/12/2024** in the total amount of **Eight Hundred Fifty-Four Thousand Four Hundred Pesos Only (P 854,400.00)**. Delivery period is within **Thirty (30) days** upon receipt of this notice.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**REBECCA R. APECA**  
RTD for Operations

I acknowledge receipt of this Notice on:

03-25-2024

Name of the Representative of the Bidder:

ANALYN L. RELOBA

Position/Designation:

CORPORATE SECRETARY

Signature:

