

## NOTICE TO PROCEED

NTP No. PB 03-165 Date: 03-25-24

## JOHANNA LIN P. GUIANG

Authorized Representative P & J AGRICULTURAL TRADING, INC. #184 Dr. Sixto Antonio Avenue, Caniogan Pasig City

SIR:

The attached Purchase Order having been approved, notice is hereby given to P & J AGRICULTURAL TRADING, INC. for the Supply and Delivery of Drugs and Biologics with PO# 24-03-281 PB dated 3/15/2024 in the total amount of Nine Hundred Eighty-Five Thousand Five Hundred Ninety-Three Pesos Only (₱ 985,593.00). Delivery period is within Thirty (30) days upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are to mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.

Very truly yours,

RTD for Operations

I acknowledge receipt of this Notice on:

March 25, 2024

Name of the Representative of the Bidder:

Position/Designation:

Signature:

HEA Agricultural Trading Inc.