



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **PB 03-073**

Date: 6/26/25

**JULIUS A. TABIOLA**

Authorized Representative

DJ & J TRADING AND GENERAL MERCHANDISE

Lower Torre Inayawan, Cebu City

**SIR:**

The attached Purchase Order having been approved, notice is hereby given to **DJ & J TRADING AND GENERAL MERCHANDISE** for the Supply and Delivery of **Various Garden Materials & Tools** with PO# **25-03-106 PB** dated **3/28/2025** in the total amount of **One Million Eight Hundred Seventy-Eight Thousand Seven Hundred Fifty Pesos Only (P1,878,750.00)**. Delivery period is on or before **May 2025**.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**ARLAN M. MANGELEN**  
Regional Executive Director

I acknowledge receipt of this Notice on:


Name of the Representative of the Bidder:

Position/Designation:

Signature:

C-30-25

JULIUS A. TABIOLA  
DJ & J TRADING AND GEN. MERCH.

  
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