



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office 13  
Capitol Site, Butuan City 8600

### NOTICE TO PROCEED

NTP No. **PB 03-062**  
Date: 04-15-25

**RHYAN A. NARVACAN**  
Authorized Representative  
**MARS AGRI VENTURES AND COMMODITIES, INC.**  
J. Saavedra Street, Toril  
Davao City

**SIR:**

The attached Purchase Order having been approved, notice is hereby given to **MARS AGRI VENTURES AND COMMODITIES, INC.** for the Supply and Delivery of **Various Inorganic Fertilizer (Lots 1, 2 & 5)** with PO# **25-03-089 PB** dated **3/26/2025** in the total amount of **Eighteen Million Three Hundred Twenty Thousand One Hundred Ninety-Five Pesos & 92/100 Only (P18,320,195.92)**. Delivery period is **Thirty (30) calendar days** upon receipt of this notice.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.*

*Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.*

Very truly yours,

  
**ARLAN M. MANGELEN**  
Regional Executive Director

I acknowledge receipt of this Notice on:

APRIL 21, 2025

Name of the Representative of the Bidder:

RHYAN A. NARVACAN

Position/Designation:

PLANTATION OPERATION MANAGER

Signature:

