



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 13
Capitol Site, Butuan City 8600

NOTICE TO PROCEED

NTP No. **PB 05-317**

Date: 6/19/25

EMMANUEL A. ACERO

Authorized Representative
MOLAVE TRADING INC.
891 EDSA Diliman
Quezon City

SIR:

The attached Purchase Order having been approved, notice is hereby given to **MOLAVE TRADING, INC.** for the Supply and Delivery of **Various Laboratory Equipment** with PO# **25-05-420 PB** dated **5/28/2025** in the total amount of **Two Million Seven Hundred Ninety-Six Thousand Nine Hundred Forty Pesos & 01/100 Only (P 2,796,940.01)**. Delivery period is **Sixty (60) calendar days** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.

Very truly yours,

ARLAN M. MANGELEN
Regional Executive Director

I acknowledge receipt of this Notice on:

June 19, 2025

Name of the Representative of the Bidder:

Emmanuel A. Acero

Position/Designation:

President

Signature: