



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 13
Capitol Site, Butuan City 8600

NOTICE TO PROCEED

NTP No. **PB 06-349**

Date: 7/4/25

IRIS R. ARBUI

Authorized Representative
SOLIDMARK, INC.
Cor. Pacana A. Velez St.
Cagayan de Oro City

MADAM:

The attached Purchase Order having been approved, notice is hereby given to **SOLIDMARK, INC.** for the Supply and Delivery of **Various ICT & Office Equipment** with PO# **25-06-455 PB** dated **6/5/2025** in the total amount of **Nine Hundred Sixty-One Thousand Five Hundred Ten Pesos Only (P 961,510.00)**. Delivery period is within **Sixty (60) calendar days** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. Please be reminded that you are mandated to notify the Head of the Procuring Entity through Administrative Division on the schedule of delivery two (2) weeks before actual delivery. Delivery schedule should be within office hours and during working days.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below and return the same to DA-Caraga.

Very truly yours,


REBECCA R. ATEZA
RTD for Operations

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder:

Position/Designation:

Signature:

7/7/2025
IRIS R. ARBUI
Institutional Project Officer
