



Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company

Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 23.08.0R0070)

JOHNNY M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services for the Conduct of WFD 2023					
	Regional On the Spot Poster Making Contest					
	Date: September 7-8, 2023					
	Venue: PhilRice Agusan, RTRomualdez, and					
	September 7, 2023					
	Breakfast: rice, corned beef, hotdog, fresh fruits, coffee/choco/milk		pax	58		
	AM Snacks: cheese burger & bottled water		pax	58		
	Lunch: rice, fish fillet (tuna), pork humba, four seasons vegetable, fresh fruits & drinks		pax	58		
	PM Snacks: special mamon & bottled water		pax	58		
	Dinner: rice, chicken adobo, grilled fish (tuna), sotanghon soup, fresh fruits & drinks		pax	32		
	September 8, 2023					
	Breakfast: rice, sunny side-up egg, hotdog, fresh fruits, coffee/choco/milk		pax	32		
	<i>Note:</i>					
	<i>Food must be served in buffet style</i>					
	<i>Unlimited coffee & water</i>					

ABC: 50,070.00
Source of fund: HVCDP/CORN

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Date of Preparation _____
Reference No. _____
User ID _____

Name and Signature of Conasser

Printed Name/Signature of Company

Tel. No. / CP No. /email address

Date