



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City

Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. 23-06-SP244

[Signature]
JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	Item Description	UNIT	QTY	UNIT COST	TOTAL COST
	PROVISION OF FOOD FOR THE CONDUCT OF.....				
	ACTIVITY NAME : Coordination meeting with NCIP Agusan del Norte ,Tribal Leader and Members of CADT 256				
	DATE: August 25,2023				
	AM Snacks: KAKANIN AND BOTTLED JUICE	pax	100		
	LUNCH: RICE,FRIED CHICKEN,KINILAW,BOILED OKRA,FRUITS AND JUICE	pax	100		
	PM SNACKS: BURGER AND BOTTLED JUICE	pax	100		
	Terms and conditions:				
	<i>*Free flowing coffee and water</i>				

ABC: **55,000.00**

Source of fund: **SAAD 2023**

General Conditions:

1. All entries must be typewritten/printed in ink.
 2. Delivery period within _____ calendar days based on the contract.
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
 4. Price validity shall be for a period of _____ calendar days
 5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
 6. Bidders shall submit original brochures showing specification of the products being offered.
 7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed pavments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Supplier _____

Signature over Printed Name of Canvasser _____

Tel. No. / CP No. / email address _____

Date _____