



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

 Name of Company

 Address

 TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR # 23-07-SP2/3)

[Signature] 8/7/23
JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Tent	PCS	29		
	Specification:				
	1. Retractable/collapsible				
	2. Dimension: 3 meter x 3 meter				
	3. Height: 7-8 ft				
	4. Materials of the following:				
	* roof cover - water proof				
	- fabric				
	* frame: metal steel				
	5. With DA logo, painted				
	To be delivered in Department of Agriculture Office, Butuan City				

ABC: 200,100.00

Source of fund: BP2 program

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Printed Name/Signature of Company

 Name and Signature of Convasser

 Tel. No. / CP No. / email address

 Date