



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

Request for Quotation

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 23-08-FOU281)

[Handwritten Signature] 8/8/23
JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services					
	Date : December 11-15, 2023					
	Place : Cagwait, Surigao del Sur					
	Purpose: TO CONDUCT THE CY2023 NATIONAL ORGANIC AGRICULTURE PROGRAM (NOAP) YEAR-END REVIEW AND ASSESSMENT CUM CY2024 HARMONIZATION WORKSHOP IN CARAGA REGION					
	Day 1					
	Breakfast : Rice, Sunny side Up, Dried Fish, Vegetable Salad, fruits and coffee					
			pax	90		
	AM Snack: Kutsinta and Fruit juice					
			pax	100		
	Lunch : Rice, Crispy Pata , Fish Tinola, Fish kinilaw					
	Vegetable Salad, fruits and drinks					
			pax	100		
	PM Snack: Empanada, Calamansi Juice					
			pax	100		
	Dinner: Rice, Cream Corn soup, Pancit Guisado,					
	Grilled Tuna Belly, Fruits and Drinks					
			pax	100		
	Day 2					
	Breakfast: Rice, Scrambled egg, Tocino, Dried Fish					
	fruits and coffee					
			pax	100		
	AM Snack: Buko pie, Juice					
			pax	100		
	Lunch: Rice, Litson Kawali , Fish Tinola, Chopsuey					
	Fruits and drinks					
			pax	100		
	PM Snack: Champorado and Tsokolate					
			pax	100		
	Dinner: Rice, Cream Chicken Soup, Buttered chicken					
	Vegetable Lumpia, Fruits and Watermelon Juice					
			pax	100		
						SUBTOTAL:

2. Delivery period within _____ calendar days based on the contract
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 4. Price validity shall be for a period of _____ calendar days
 5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
 6. Bidders shall submit original brochures showing specification of the products being offered.
 7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Convasser _____

Tel. No. / CP No. / email address _____

Date _____



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 Jimmy M. Cocon
 Chairman/Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services					
	Date : December 11-15, 2023					
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	Day 3					
	Breakfast: Rice, Boiled egg, Luncheon Meat, Dried fish, fruits and coffee					
			pax	100		
	AM Snack: Buko pie, Calamansi Juice					
			pax	100		
	Lunch: Rice, Beef Steak, Fish Tinola, Chopsuey					
	Fruits and drinks					
			pax	100		
	PM Snack: Kakanin and Calamansi Juice					
			pax	100		
	Dinner: Rice, Pork adobo, Chicken Buffalo wings, Cream Crab Soup, Fruits and Watermelon Juice					
			pax	100		
	Day 4					
	Breakfast: Rice, Turtang talong, Fish Paksiw, Dried Fish, fruits and coffee					
			pax	100		
	AM Snack: Bibingka and Buko juice					
			pax	100		
	Lunch: Rice, Fish fillet, Kaldereta, Four Season fruits and drinks					
			pax	100		
	PM Snack: Suman, mango and Tsokolate					
			pax	100		
	Dinner: Rice, Tuna Grilled Fish Belly, Crab Soup, fresh Veggies, Fruits and Drinks					
			pax	100		
					SUBTOTAL:	

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Printed Name/Signature of Company

Tel. No. / CP No. / email address

Date

Name and Signature of Conasser




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Tommy M. Concon
 Chairman, Bids and Awards Committee

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	Day 5					
	Breakfast : Rice, Scrambled egg, Dried Fish,					
	<i>Vegetable salad, fruits and coffee</i>		pax	100		
	AM Snack: Banana/Camote cue and Buko juice		pax	100		
	Lunch : Rice, Chicken Pancit Guisado,					
	<i>Cream Chicken soup, Fried Fish, fruits and drinks</i>		pax	100		
	PM Snack : Tuna Sandwich and Juice					
					SUBTOTAL:	
				ABC	P TOTAL:	458,000.00
				Source Fund:	OAP	

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