



Republic of the Philippines  
 Department of Agriculture  
**MINDANAO INCLUSIVE AGRICULTURE DEVELOPMENT PROJECT**  
 Regional Project Coordination Office - Caraga Region  
 Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in sealed envelope marked w/ the reference no. (PR #: 23-12-052-MI)

*FJI*  
**ENGR. RENE O. MORALES**  
 Chairman, Special Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>MIADP ADVOCACY, INFORMATION AND EDUCATION CAMPAIGN MATERIALS</b>				
	<b>Printing/Publication</b>				
1	<b>BOOKLET</b> - cover page: matte lamination with spot UV (front & back cover) - glossy, full color, C2S# 160 - 8x 11 foiled (5.5 x 8.5) finished product - binding type: center stapled; - 10 pages (cover to cover)	copies	1,000		
2	<b>3 folds leaflet (What is MIADP)</b> - matte lamination with spot UV (front & back) - glossy, full color - Size: 8.5"x13"	copies	2,000		
<b>GRAND TOTAL: P</b>					

**TERMS & CONDITIONS:**

EPC: \_\_\_\_\_ **₱115,000.00**  
 Source of fund: \_\_\_\_\_ **MIADP**

1. All entries must be typewritten/printed in ink.
2. Delivery period within \_\_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of \_\_\_\_\_ calendar days
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
6. Bidders shall submit original brochures showing certification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Printed Name/Signature of Company

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date