



Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# _____).

23-07 DRD000

(Signature)
JOHN M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Lot 1					
	Catering Services with Venue & Billeting for DA Information Network Harmonization Workshop					
	Date: August 14-16, 2023					
	Venue: Surigao City					
	Day 1 - August 14, 2023					
	AM Snacks: banana cake & bottled water		pax	25		
	Lunch: rice, pork humba, chicken curry, four seasons vegetable, creamy fruit salad & drinks		pax	25		
	PM Snacks: special empanada & fruit juice		pax	25		
	Dinner: rice, fried chicken, grilled fish (tuna), sotanghon soup, fresh fruits & fruit juice		pax	25		
	Billeting		pax	25		
	Day 2 - August 15, 2023					
	Breakfast: rice, corned beef, hotdog, fresh fruits, coffee/choco/milk		pax	25		
	AM Snacks: egg sandwich & bottled water		pax	25		
	Lunch: rice, adobong pusit, sinuglaw, vegetable lumpia, fresh fruits & drinks		pax	25		
	PM Snacks: kakanin (moron) & sikwate		pax	25		
	Dinner: rice, beef caldereta, fish fillet, crab soup, fresh fruits & fruit juice		pax	25		
	Billeting		pax	25		
	Day 3 - August 16, 2023					
	Breakfast: rice, scrambled egg, hotdog, fresh fruits, coffee/choco/milk		pax	25		

ABC: LOT 1 - 86,500.00

Source of fund: CORN

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Name and Signature of Convasser

Printed Name/Signature of Company

Tel. No./CP No./Email Address

Date



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[Signature] 7/19/23
JOHANN M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Lot 2					
	Catering Services with Venue & Billeting for Training Workshop on Basic Photography and Social Media Management					
	Date: August 16-18, 2023					
	Venue: Surigao City					
	Day 1 - August 16, 2023					
	Lunch: rice, fish tinola (tuna), pork humba, four seasons vegetable, creamy fruit salad & drinks		pax	30		
	PM Snacks: saging with latik & bottled water		pax	30		
	Dinner: rice, chicken adobo, grilled fish (tuna), sotanghon soup, fresh fruits & fruit juice		pax	30		
	Billeting		pax	30		
	Day 2 - August 17, 2023					
	Breakfast: rice, corned beef, hotdog, fresh fruits, coffee/choco/milk		pax	30		
	AM Snacks: cheese burger & bottled water		pax	30		
	Lunch: rice, pork sisig, fried chicken, vegetable lumpia, fresh fruits & drinks		pax	30		
	PM Snacks: kakanin (biko) & sikwate		pax	30		
	Dinner: rice, beef caldereta, fish fillet, crab soup, fresh fruits & fruit juice		pax	30		
	Billeting		pax	30		
	Day 3 - August 18, 2023					
	Breakfast: rice, scrambled egg, hotdog, fresh fruits, coffee/choco/milk		pax	30		
	AM Snacks: special mamon & fruit juice		pax	30		
	Lunch: rice, fish fillet, fried chicken, vegetable lumpia, fresh fruits & drinks		pax	30		

ABC: Lot 2 - 116,700.00
Source of fund: HVCDP FPMA

General Conditions:

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- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Name and Signature of Convasser

Printed Name/Signature of Company

Tel. No./CP No./Email Address

Date