



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company

Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR # 23-AS-FOD/89)

TONY M. CONCON

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Water Bottle		pcs	162		
	Minimum Specifications:					
	Material: Stainless steel					
	-double wall vacuum insulation					
	-Capacity: 32oz					
	-UV print type					
	-printed with DA HVCDP logo					
	<i>with bag</i>					
	To be delivered at DA-Regional Office 13					

ABC: 194,400 -
 Source of fund: HVCDP 2023

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Name and Signature of Convasser

 Printed Name/Signature of Company

 Tel. No. / CP No. / email address

 Date



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NOTE: Dapat same ang Font Style sa Aquaflask na word ug DA – HVCDP Caraga Region