Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN No.

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon reciept. in sealed envelope marked with the reference no. (PR # 23-05-SP/70

JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Venue and Catering Services to					
	Conduct of RSBSA Mid-Year Assessment					
	on June 15-16, 2023 at Surigao del Norte					
	Day 1					
	Dinner: Rice, Beef Nilaga, Chicken Buffalo, Four Seasons, Fruit Salad,		pax	120		
	Drinks					
	Billeting		pax	120		
	Day 2					
	Breakfast: Rice, Scrambled Egg, Fried Fish, Longganiza, Coffee		pax	120		
	AM Snacks: Cassava Pie, Fruit Juice		pax	120		
	Lunch: Rice, Beef Mechado, Mixed Sea Foods, Bam-i Guisado,		pax	120		
	Maja Blanca, Drinks					
	PM Snack: Spaghetti, Fruit Juice		pax	120		
	Dinner: Rice, Chicken Adobo, Grilled Squid, Bihon Guisado, Fruits,		pax	120		
	Drinks					
	Billeting		pax	120		

ABC: **330,000.00**
Source of fund: **GAA 2023**

1. All entries must be typewritten/printed in ink.
2. Delivery period within_____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
4. Price validity shall be for a period of_____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Signature over Printed Name of Authorized Representative

_____
Signature over Printed Name of Canvasser

_____
Tel. No. / CP No. / email address

_____
Date