



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**

Regional Field Office XIII  
Capitol Site, Butuan City

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**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR#:23-06-SP178).

  
**JOHNNY M. CONCON**

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	<b>Provision of Food and venue for the conduct of Enterprise Assessment Result Analysis and Formulation of Capacity Development Plan for Surigao del Sur District 2 SAAD group beneficiaries.</b>				
	<b>BATCH 1</b>				
	<b>DATE: AUGUST 10-11,2023</b>				
	<b>VENUE: BRGY. BURBUANAN, BISLIG CITY HALL</b>				
	AM SNACKS: SIOPAO AND JUICE	pax	45		
	LUNCH : FISH TINOLA,PORK GINILING WITH VEGETABLES,CORDON BLUE,FRUITS AND JUICE	pax	45		
	PM SNACKS: SPAGHETTI AD JUICE	pax	45		
	DINNER: RICE,CHICKEN BBQ,PORK HUMBA,FRUITS AND JUICE	pax	45		
	BILLETING	pax	35		
	<b>DAY 2</b>				
	AM SNACKS: EMPANADA AND JUICE	pax	45		
	LUNCH: RICE,FRIED CHICKEN,PANCIT GUIBADO,CHICKEN ADOBO,FRUITS AND JUICE	pax	45		
	PM SNACKS: MAMON AND JUICE	pax	45		
	DINNER: RICE, Meat balls with sauce,chopsuey,garlic chicken,fruits and juice	pax	45		
	<b>Terms and conditions:</b>				
	*Free flowing coffee and water				

ABC: 98,500-  
Source of fund: **SAAD 2023**

- Note:
- All entries must be typewritten/printed in ink.
  - Delivery period within \_\_\_\_\_ calendar days.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Price validity shall be for a period of \_\_\_\_\_ calendar days
  - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
  - Bidders shall submit original brochures showing certification of the products being offered.
  - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company \_\_\_\_\_

Name and Signature of Convoasser \_\_\_\_\_

Tel. No. / Cellphone No. /Email address \_\_\_\_\_

Date \_\_\_\_\_