



DEPARTMENT OF AGRICULTURE

Caraga Region

Capitol Site, Butuan City

Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company

Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR # 23.06.SP/83)

JOHNNY M. CONCON

Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of food and accommodation during the conduct of Coordination Meeting and Enterprise Assessment with partner PLGU MLGU's, with AMIA project Beneficiaries in the implementation of AMIA-CREATE on July 24-26, 2023				
	Day 2 July 25, 2023				
	Breakfast: Rice, fried bangus, fried egg, beef tapa, coffee and bottled water	pax	18		
	AM Snacks: cassava cake and softdrinks	pax	30		
	Lunch: Rice, chicken adobo, pancit guisado, fish tinola, fruit in season and softdrinks	pax	30		
	PM Snacks: banana cake and bottled juice	pax	30		
	Dinner: Rice, beef steak, pork sinigang, fried fish, fruit in season and softdrinks	pax	18		
	Billeting	pax	14		
				68,000.00	

General Conditions:

Source of fund: AMIA Fund 2023- CRA

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company

Name and Signature of Convasser

Tel. No. / CP No. / email address

Date

