Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 23-06-0R0053

JOHNNY M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	T-shirt with print		pcs	300		
	(Advocacy Shirt)					
	- printed design at front; size: A3					
	- logo at the back; size: 2.5 x 2.5 inches					
	- round neck, cotton					
	- color: powder blue					
	- various sizes					
	* XS - 10					
	* S - 90					
	* M - 95					
	* L - 50					
	* XL - 50					
	* XXL - 5					

ABC: 69,000.00
Source of fund: CORN

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of_____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

_____
Name and Signature of Canvasser

_____
Printed Name/Signature of Company

_____
Tel. No./CP No./Email Address

_____
Date