



Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 23-10-ORD025)

[Signature] 11/8/23
JERRY M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services for Agri-Galing Year 5 NRAM Special Edition @ Butuan City					
	November 10, 2023					
	Meal: arroz caldo & bottled water		pax	250		
	November 16, 2023					
	AM Snacks: spaghetti, fried chicken & drinks		pax	100		
	Lunch: rice, fried chicken, spaghetti, mixed veggies with quail eggs, fresh fruits, bottled water		pax	100		
	November 17, 2023					
	AM Snacks: spaghetti, fried chicken & drinks		pax	100		
	Lunch: rice, fried chicken, spaghetti, mixed veggies with quail eggs, fresh fruits, bottled water		pax	100		
	November 29, 2023					
	AM Snacks: quesadilla & drinks		pax	20		
	<i>Note:</i> <i>Snacks & Meals should be packed.</i>					

ABC: 126,100.00
Source of fund: HVCDP;RICE

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Name and Signature of Convasser

Printed Name/Signature of Company

Tel. No./CP No./Email Address

Date