



Department of Agriculture  
Caraga Region  
Capitol Site, Butuan City  
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

### REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 23-10-ORD 087)

**JOHNNY M. CONCON**  
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>RAFIS Year-End Review &amp; Assessment cum</b>					
	<b>Team Building 2023</b>					
	<b>Venue: Surigao del Sur</b>					
	<b>Date: December 5-7, 2023</b>					
	<b><u>Lot 1 - Catering Services</u></b>					
	<b>Day 1 - December 5, 2023</b>					
	<b>AM Snacks:</b> carbonara & drinks		pax	11		
	<b>Lunch:</b> rice, chicken adobo, sweet & sour fish, vegetable four seasons, fresh fruits, drinks		pax	11		
	<b>PM Snacks:</b> spaghetti with garlic bread & bottled water		pax	11		
	<b>Dinner:</b> rice, pork humba, cajun seafood, vegetable four season, creamy macaroni salad, drinks		pax	11		
	<b>Day 2 - December 6, 2023</b>					
	<b>Breakfast:</b> rice, hotdog, pork tocino, coffee/milk		pax	11		
	<b>AM Snacks:</b> empanada & canned fruit juice		pax	11		
	<b>Lunch:</b> rice, buttered chicken, sinuglaw, vegetable lumpia, mango float, drinks		pax	11		
	<b>PM Snacks:</b> burger & canned fruit juice		pax	11		
	<b>Dinner:</b> rice, grilled fish (tuna), beef steak with mushroom, mango tapioca, drinks		pax	11		
	<b>Day 3 - December 7, 2023</b>					
	<b>Breakfast:</b> rice, corned beef with patatas, dried fish (dilis), coffee/milk		pax	11		
	<b>AM Snacks:</b> kakanin & sikwati		pax	11		
	<b>Lunch:</b> rice, chicken curry, pork chop, vegetable lumpia, fresh fruits, drinks		pax	11		
	<b>PM Snacks:</b> banana with latik & bottled water		pax	11		

Lot 1-33,000.00;  
ABC: Lot 2-19,640.00  
Source of fund: HVCDP;GASS;OA;F2C2;1

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Printed Name/Signature of Company

\_\_\_\_\_  
Tel. No./CP No./Email Address

\_\_\_\_\_  
Date



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	<b>Venue: Surigao del Sur</b>					
	<b>Date: December 5-7, 2023</b>					
	<b><u>Lot 2 - Billeting &amp; Venue</u></b>					
	Billeting					
	Day 1 - December 5, 2023		pax	11		
	Day 2 - December 6, 2023		pax	11		
	Venue (Convention Hall, 11 pax capacity)					
	Day 1 - December 6, 2023		day	1		
	Day 2 - December 7, 2023		day	1		
	<b><u>Terms &amp; Condition</u></b>					
	<b><u>Fully airconditioned venue &amp; billeting</u></b>					
	<b><u>Venue with sound system &amp; projector</u></b>					

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ABC: Lot 2-19,640.00  
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