DEPARTMENT OF AGRICULTURE
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____
Address _____
TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery . Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR# 23-10 - RES 320).

11/7/23
JOHNNY C. CONCON
Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	ICT					
	Laptop Computer		unit	2		
	Display: 15.6 "FHD, min.					
	Processor: 8-cores, 4.6 turbo frequency 12MB cache, min.					
	Memory: 16 GB DDR4, min.					
	Storage: 512 GB SSD NVMe +1.0 TB HDD, min.					
	Graphics: 4GB GDDR6, min.					
	Operating System: Windows License					
	Warranty: 1 year on parts and labor					
	Note: To be delivered at D.A Caraga Region					

ABC: **115,800.00**
Source of fund: *BAR*

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

User ID

_____
Name and Signature of Canvasser

_____
Date