Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN No.

Please quote your lowest price inclusive of taxes in the item/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR # 23-11-AFD279).

11/28
JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST	
	Lot 1						
	Projector		**unit**	**1**			-
	Specifications:						-
	Brightness: 4000 lumens, min.						-
	Aspect Ratio: 16:9						-
	Lamp Life: 5,500 hour (Normal), min.						-
	Interface/Port: HDMI						-
	Native Resolution: 1080P Full HD, min.						-
	Tripod Screen: Included						-
	Computer Desktop		**set**	**1**			-
	Specifications:						
	Monitor: 21.5 inches LED, min.						
	Processor: 10-cores 4.60 GHz turbo frequency 20MB cache, min.						
	Memory: 8 GB DDR4, min.						
	Storage: 256 GB M.2 SSD and 1 TB HDD, min.						
	Network: LAN and WLAN						
	Input Device: USB Wired Keyboard and Mouse						
	Operating System: Windows License						
	Warranty: 1 year on parts and labor						
	Desktop Computer Wholeset Unit, not clone or assembled						
					Subtotal 1	Php.	-

ABC: Php 239,944.00
Source of fund: GASS 2023

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.*
4. *Price validity shall be for a period of_____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company Representative

_____
Name and Signature of Canvasser

_____
Tel. No. / CP No. / email address

_____
Date

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REQUEST FOR QUOTATION

Date: _____
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_____
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_____
Address

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TIN No.

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11/28

JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST	
	Balance forwarded					Php.	-
							-
	Lot 2						-
	Photocopier		**unit**	**1**			-
	Specifications:						-
	Type: Multifunction Laser Copier (Copy, Print, Scan)						-
	Paper size: A4, Letter, Legal and A3						-
	Print/Scan/Copy Resolution: 600 dpi, min.						-
	Print/Scan/Copy Speed: 23 page per minute, min.						
	Paper Tray Capacity: 500 sheets, min.						-
	Output Capacity: 250 sheets (A4), min.						
	Duplex: Yes						
	Automatic Document Feeder: Yes						
	ADF Paper Capacity: 100 sheets, min.						
	Pedestal: included						
	Terms and Conditions:						
	1 Year Warranty inclusive of spare parts and preventive check-up						
	Free Delivery and Installation						
	Lot 3						
	Airconditioner		**unit**	**1**			-
	Specifications:						
	Type: Window Type Inverter						
	Horsepower: 2.5 HP , min.						
	Cooling Capacity: 22,000 BTU/hr, min.						
	Refrigerant: R32						
	Warranty: 1 year on parts and labor						
					Subtotal 2	Php.	-
					Grand Total	Php.	-

ABC: **Php 239,944.00**
Source of fund: _____
_____
_____

General Conditions:

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_____
Printed Name/Signature of Company Representative

_____
Name and Signature of Canvasser

_____
Tel. No. / CP No. / email address

_____
Date