



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
 Caraga Region

Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 TIN No.

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the sealed envelope marked with the reference no. (PR# 23-1-FOD380 )

*[Signature]* 11/28/23  
**JOHANNY M. CONCON**  
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QTY	UNIT COST	TOTAL COST
	<b>Catering Services for the Conduct of Year-End Assessment of INSPIRE Implementation</b>					
	<b>Date:</b> December 7, 2023					
	<b>Venue:</b> Patin-ay, Prosperidad, Agusan del Sur					
	<b>Day 1 (December 7, 2023):</b>					
	<b>Breakfast:</b> Rice, Tortang Talong, Tocino, Dried Fish, Banana & Coffee		pax	55		
	<b>Am Snacks:</b> Banana Cake and Juice		pax	60		
	<b>Lunch:</b> Rice, Chicken Curry, Pork Chop, Bam-E, Fresh Fruits and Drinks		pax	60		
	<b>Pm Snacks:</b> Empanada and Can Juice		pax	60		
	<b>Dinner:</b> Rice, Beef Steak, Buttered Chicken, Chopsuey, Fresh Fruits and Drinks		pax	60		
					<b>ABC: 57,900.00</b>	
					<b>Source of fund: Livestock Program</b>	

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business permit, DTI Certificate and tax registration certificate shall be attached upon
- Bidders shall submit original brochures showing certification of the products being offered if applicable
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature of Company

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date