DEPARTMENT OF AGRICULTURE
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR # 23-10-RES306).

16/6/23

JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	COMPUTER DESKTOP	unit	1		
	Monitor: 23 inches, min.				
	Processor: 8-core 4.9 GHz turbo frequency 12MB cache min.				
	Memory: 16 GB DDR4, min.				
	Storage: 512 GB M.2 SSD and 1 TB HDD, min				
	Graphics: 2 GB DDR5, min.				
	Network: LAN and WLAN				
	Input Devices: USB Wired Keyboard and Mouse				
	Operating System: Windows License				
	Warranty: 1 year on parts and labor				
	Desktop Computer Wholesale Unit, not clone or assembled				

ABC: 74,990.00
Source of fund: BAR CGUARD

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of_____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company

_____
Tel. No. / CP No. / email address

_____
Date

_____
Name and Signature of Canvasser