



Republic of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Regional Field Office XIII  
 Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 23.09.5A259)

**JONATHAN M. CONCON**

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	<b>Catering and Billeting Services</b>					
	<b>Date:</b> September 20-22, 2023					
	<b>Venue:</b> Surigao City					
	<b>Purpose:</b> Conduct of CY 2023 3rd Quarter One DA-GFPS Coordination Meeting					
	<b>Day 1</b>					
	<b>Lunch:</b> Creamy Quail Egg with Veggies, Law-oy, Cajun Sea Food, Rice, Fruits, Watermelon Juice		pax	35		
	<b>PM Snack:</b> Nilupak, Watermelon Juice		pax	35		
	<b>Dinner:</b> Kinilaw, Beef Tadyang with Papaya Atsara, Tinolang Manok, Rice, Fruits, Pineapple Juice		pax	35		
	<b>Billeting:</b>		pax	35		
	<b>Day 2:</b>					
	<b>Breakfast:</b> Fried Chicken, Corn Beef, Rice, Fruits, Juice		pax	35		
	<b>AM Snack:</b> Roselle Corn Maja, Roselle Juice		pax	35		
	<b>Lunch:</b> Beef Kare-Kare, Chapsuey, Fish Sinigang, Rice, Fruits, Juice		pax	35		
	<b>PM Snack:</b> Home made Ice Cream w/ Slavaro, Penacolada Juice		pax	35		
	<b>Dinner:</b> Beef Steak, Crab Meat with Veggies, Mushroom Egg Soup, Rice, Fruits		pax	35		
	<b>Billeting:</b>		pax	35		
	<b>Day 3:</b>					
	<b>Breakfast:</b> Dried Fish, Scrambled Egg, Rice, Fruits		pax	35		
	<b>AM Snack:</b> Mango Sago, Passion Fruit Juice		pax	35		
	<b>Lunch:</b> Garden Salad, Beef Stir Fry w/ Broccoli, Bam-I, Rice, Fruits		pax	35		
	<b>PM Snack:</b> Roselle Corn Maja, Canned Juice		pax	35		

ABC: **₱139,125.00**

Source of fund: **OAP, 4K, SAAD, Livestock, Rice, Halal**

**General Conditions**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company \_\_\_\_\_

Name and Signature of Convasser \_\_\_\_\_

Tel. No. / CP No. / email address \_\_\_\_\_

Date \_\_\_\_\_