



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office XIII  
Capitol Site, Butuan City  
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

## REQUEST FOR QUOTATION


Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **3 days upon receipt** in the return envelope attached herewith. ( PR# \_\_\_\_\_ )

  
**JOHNNY M. CONCON**  
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL
1	Van Rental (good for 5 days) Place: Del Carmen (Airport) - Brgy. Malinao, Gen. Luna (Kawa Resort) Date: January 15-19, 2024 Specs: Fully Airconditioned Seating Capacity of 12 Persons Inclusion: Gasoline/Fuel Drivers Allowance (Food & Accomodation) Toll Fees	unit	5		
<b>ABC</b>					<b>200,000.00</b>
<b>FUND SOURCE: GASS</b>					

- Note:
- All entries must be typewritten/printed in ink.
  - Delivery period within \_\_\_\_\_ calendar days.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Price validity shall be for a period of \_\_\_\_\_ calendar days
  - PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
  - Bidders shall submit original brochures showing certification of the products being offered.
  - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature of Company Representative

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Tel. No. / CP No. / email address

\_\_\_\_\_  
Date