



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
 Capitol Site, Butuan City

Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____

Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **3 days upon receipt** in the return envelope attached herewith. (PR# 24-DT-AFD001)


JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Venue, Billeting and Catering Services to Conduct of Preparation of Financial Accountability Reports (FARs) for FY 2023 and Discussion of Issues and Concerns Regarding the Implementation of CMMT for OUs on January 15-19, 2024 at SDN					
	Working Committee:					
	Dinner: Rice, Pork Sinigang, Four Seasons, Fried Fish		pax	10		
	Fresh Fruits & Fruit Juice					
	Billeting		pax	10		
					Sub-total	
	Day 1					
	Breakfast: Rice, Sunnyside-up Egg, Dried Fish, and Coffee		pax	99		
	AM Snack: Egg Pie & Fruit Juice		pax	99		
	Lunch: Rice, Beef Nilaga, Fried Chicken		pax	99		
	Four Seasons, Fruit Salad & Fruit Juice					
	PM Snack: Chocolate Cake & Fruit Juice		pax	99		
	Dinner: Rice, Pork Humba, Chicken Buffalo,		pax	99		
	Fish Tinola, Fresh Fruits & Softdrink					
	Billeting		pax	99		
					Sub-total	

ABC: _____
 Source of fund: _____

- Note:
- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing certification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Printed Name/Signature of Company Representative

 Name and Signature of Convasser

 Tel. No. / CP No. / email address

 Date



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	Day 2					
	Breakfast: Rice, Sunnyside-up Egg, Chorizo and Coffee		pax	99		
	AM Snack: Turon & Buko Juice		pax	99		
	Lunch: Rice, Grilled Fish, Chicken Barbeque		pax	99		
	Pinakbet, Fruit Salad & Fruit Juice					
	PM Snack: Cassava Cake & Fruit Juice		pax	99		
	Dinner: Rice, Native Chicken Tinola, Chicken Buffalo, Fish Fillet, Fresh Fruits & Softdrink		pax	99		
	Billeting		pax	99		
					Sub-total	
	Day 3					
	Breakfast: Rice, Sunnyside-up Egg, Pork Tocino and Coffee		pax	99		
	AM Snack: Assorted Kakanin & Fruit Juice		pax	99		
	Lunch: Rice, Beef Caldereta, Mixed Seafoods		pax	99		
	Four Seasons, Revel Bars & Softdrink					
	PM Snack: Carbonara & Fruit Juice		pax	99		
	Dinner: Rice, Beef Steak, Grilled Squid, Fish Kinilaw		pax	99		
	Fresh Fruits & Softdrink					
	Billeting		pax	99		
					Sub-total	

ABC: _____

Source of fund: _____

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1/3/24
JOHNNY M. CONCON
Chairman, Bids and Awards Committee

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	Day 4					
	Breakfast: Rice, Ampalaya with Egg, Fried Fish		pax	99		
	Chorizo and Coffee					
	AM Snack: Cassava Pie & Fruit Juice		pax	99		
	Lunch: Rice, Fried Chicken, Pork Adobo		pax	99		
	Fried Fish, Fruit Salad & Softdrink					
	PM Snack: Suman & Fruit Juice		pax	99		
	Dinner: Rice, Sweet & Sour Pork, Chicken Curry		pax	99		
	Grilled Tuna Belly, Fresh Fruits & Softdrink					
	Billeting		pax	99		
					Sub-total	
	Day 5					
	Breakfast: Rice, Boiled Egg, Adobong Sitaw		pax	99		
	Longganiza and Coffee					
	AM Snack: Torta & Fruit Juice		pax	99		
	Lunch: Rice, Chicken Caldereta, Mixed Seafoods		pax	99		
	Bihon Guisado, Bownies & Softdrink					
	PM Snack: Chocolate Cake & Fruit Juice		pax	28		
	Dinner: Rice, Beef Mechado, Grilled Squid		pax	28		
	Four Seasons, Maja Blanca and Fruit Juice					
	Billeting		pax	28		
					Sub-total	
					Total	

ABC: 995,000

Source of fund: _____

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