



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
 Caraga Region

Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

### REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR # 24-03-AM024)

 7/27/24  
**JERRY M. CONCON**  
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services and Accommodation for the Conduct of Enterprise Operations Manual Preparation on May 22-24, 2024 at Surigao del Sur.					
	Menu					
	Day 1					
	Breakfast: F Rice, Chicken Tocino, Paksiw na Isda, Fruit, Coffee /Choco		pax	20		
	A.M Snacks: Empanada & Fresh Fruit Juice		pax	25		
	Lunch: Rice, Pork Menudo, Chiken Tinola (Native), Bihon Guisado, Mango Gulaman, Drinks		pax	25		
	P.M Snacks: Biko & Sikwate		pax	25		
	Dinner: Rice, Fish Kinilaw, Chicken Afritada, Pinakbet, Cocktail Salad, Drinks		pax	25		
	Billeting :					
	Day 2					
	Breakfast: F Rice, Fried Fish, Steam Vegetable w/ Salted Egg, Coffee/Choco		pax	20		

ABC: 99,000 /  
 Source of fund: MOP GAA 2024

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
 Signature over Printed Name of Convasser

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date



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*[Signature]* 3/27/24  
**JOHNNY M. CONCON**  
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	A.M Snacks: Bibingka & Buko Juice		pax	25		
	Lunch: Rice, Salad na lato or Guso, Creamy pork spareribs, Tinolang Isda, Fresh Fruits in Season, Drinks		pax	25		
	P.M Snacks: Banana Turon & Juice		pax	25		
	Dinner: Rice, Fish Kinilaw, Chicken Afritada, Pinakbet, Cocktail Salad, Drinks		pax	25		
	Billeting		pax	25		
	Day 3					
	Breakfast: 1 Rice, Law-uy with Fried Fish, Dried Fish, Fruits, Coffee/Choco		pax	20		
	A.M Snacks: Banana Cake & Mango Lemonade		pax	25		
	Lunch: Rice, Ginataang langka, Sinagang na Shrimp, Pork Steak, Cocktail Salad, Drinks		pax	25		
	P.M Snacks: Bibingka & Canned Juince		pax	25		

ABC: 99,000  
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