



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR # 24-03-AM009)

JHONNY M. CONCON

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Venue : Butuan City					
	Date : April 19-21, 2024					
	Activity : Conduct Agribusiness Support for Promotion and Investment in Regional Exposition (ASPIRE) and Trade Fair 2024.					
	Booth Rental good for 32 units		units	32		
	Inclusions:					
	- 32 units Booth 2.00m x 2.00m octa					
	- shelf white 0.30x1.0m					
	- secretariat counter 1.50m x 2.00m					
	- foldable chair					
	- 40W-flourescent lamp					
	- 3 gang convenior outlet					
	- roll of carpet 2.00m x 2.0m					
	- info table					
	- Name of exhibitors on fascia					
	- 2 pillars at entrance					
	- logistics: include delivery, installation & dismantle of exh.matls.					
	<i>Note: Ingress - April 18, 2024</i>					
	<i>Egress - April 22, 2024</i>					
	<i>Payment after the conduct of the activity</i>					

ABC: 228,122.00
 Source of fund: OMDSA GAA 2024

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentily.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Signature over Printed Name of Authorized Representative

 Signature over Printed Name of Convasser

 Tel. No. / CP No. / email address

 Date