



**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR# 24-05-RES/SA)

  
**ISBANY M. CONGON**  
Chairman/Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Training expenses				
	Catering services during the conduct of seminar series on Management Practices on Corn Production & SSNM Nutrient Management on May 28-31, 2024 at FITS Center, Las Nieves, ADN				
	<u>9</u>				
	<b>Day 1</b>				
	AM Snacks: suman and bottled juice	pax	30		
	Lunch: rice, beef steak, tuna escabetche, Pinakbet, & fruits juice	pax	30		
	PM Snacks: empanada & bottled juice	pax	30		
	<b>Day 2</b>				
	AM Snacks: puto cheese and bottled juice	pax	30		
	Lunch: rice, chicken afritada, buttered chicken ,sotanghon guisado, & fruit juice	pax	30		
	PM Snacks: choco moist cake & bottled juice	pax	30		
	<b>Day 3</b>				
	AM Snacks: special mamon & bottled juice	pax	30		
	Lunch: chicken tinola (bisaya), special bihon guisado ,chopsuey, & fruit juice	pax	30		
	PM Snacks: Bam-i w/ Bread & bottled juice	pax	30		
	<b>Day 4</b>				
	AM Snacks: empanada & bottled juice	pax	30		
	Lunch: pork asado, tuna tinola, mixed vegetables & fruit juice	pax	30		
	PM Snacks: puto cheese & bottled juice	pax	30		
	<b>note: with free flowing coffee and drinking water</b>				

ABC: 60,000.00  
Source of fund: Corn R&D 2024 Fund

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company \_\_\_\_\_

Name and Signature of Convasser \_\_\_\_\_

Tel. No. / CP No. / email address \_\_\_\_\_

Date \_\_\_\_\_