



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATIONS

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-02-SP151).

JONNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services (Packed Meals)				
	Purpose: Conduct of DA-4K Market Enterprise Development and Capability Building for Indigenous People Organization (IPOs)				
	Lot 1: June 13-14, 2024 (Bayugan City, Agusan del Sur)				
	Day 1				
	AM Snack: Assorted Kakanin and Juice	pax	40		
	Lunch: Rice, Pinakbet, Fish Kinilaw, Adobong Manok, Fruits and Drinks	pax	40		
	PM Snack: Burger and Drinks	pax	40		
	Day 2				
	AM Snack: Chocolate Cake and Juice	pax	40		
	Lunch: Rice, Beef Steak, Chopsuey, Lumpiang Shanghai, Fruits, and Drinks	pax	40		
	PM Snack: Buko Pie and Juice	pax	40		
				SUBTOTAL:	
	LOT 2: June 18-19, 2024 (Brgy. Padiay, Sibagat, ADS)				
	Day 1				
	AM Snack: Chicken Siopao and Drinks	pax	40		
	Lunch: Rice, Sweet and Sour Chicken, Sinuglaw, Pinakbet, Fruits & Drinks	pax	40		
	PM Snack: Empanada and Juice	pax	40		
	Day 2				
	AM Snack: Hungarian Pizza and Juice	pax	40		
	Lunch: Rice, Kinilaw, Beef Steak, Vegetable Sari-Sari, Fruits, Drinks	pax	40		
	PM Snack: Chocolate Cake and Juice	pax	40		
				SUBTOTAL:	
				TOTAL:	
	Note: Delivery must be on-site				

ABC: **₱ 72,000.00**
 Source of fund: **4K**

General Conditions

- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days based on the contract
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing specification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Convasser _____

Tel. No. / CP No. / email address _____

Date _____