



DEPARTMENT OF AGRICULTURE  
Caraga Region  
Capitol Site, Butuan City

Tel. No: (085) 342-4092    Telefax No.: (085) 341-2114

### REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR # 24-04-AMAD)

**ANTHONY M. CONCON**  
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Van rental (with driver & inclusive diesel) during the Conduct of AMAS-AMAD 2nd Quarter Assessment Workshop on July 15-19, 2024 in Surigao City.		unit	6		
	*Fully airconditioned					
	* Ferry the participants to and from the venue					
	*Route: Butuan-Surigao City & vice versa					

ABC: 24,000  
Source of fund: MOP GAA 2024

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name of Convasser

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Tel. No. / CP No. / email address

\_\_\_\_\_  
Date