



REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than in sealed envelope marked with the reference no. (PR # 24-09-ED016).

HENRY M. CONCON
Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Catering and Billeting Services for the Conduct of Refresher Course on the Conduct of Performance Testing of Agricultural and Fisheries Machinery and Equipment for Test Engineers and Selected DA Staff in Caraga Region on July 1-4, 2024 in Butuan City					
	MENU: (July 1, 2024)					
	Lunch: rice, 4 season veggies, garlic chicken, beef tapa, salad, fruits, drinks		pax	31		
	PM Snacks: spaghetti with toasted bread, buko juice		pax	31		
	Dinner: rice, grilled tuna belly, chicken with vegetables, sotanghon guisado, buko salad, drinks		pax	31		
	Billeting:		pax	11		
	MENU: (July 2, 2024)					
	Breakfast: rice, hotdog, fried danggit, fruits, juice		pax	11		
	AM Snacks: chocolate cake, lemon juice		pax	31		
	Lunch: rice, kinilaw, beef broccoli, vegetable salad, tapioca mango salad, drinks		pax	31		
	PM Snacks: mixed kakanin, fresh fruit juice		pax	31		
	Dinner: rice, chicken barbeque, beef stew mushroom, pork sinigang, leche flan, drinks		pax	31		
	Billeting:		pax	11		
	MENU: (July 3, 2024)					
	Breakfast: rice, chicken tocno, scrambled egg, fruits, juice		pax	11		
	AM Snacks: tuna sandwich with fresh fruit juice		pax	31		
	Lunch: rice, beef tadyang, tuna kinilaw, 4 season veggies, fruit salad, and drinks		pax	31		
	PM Snacks: mixed kakanin and buko juice		pax	31		
	Dinner: rice, beef caldereta, tinolang bisayang manok, chopsuey, garden salad and drinks		pax	31		
	Billeting:		pax	11		
	MENU: (July 4, 2024)					
	Breakfast: rice, tortang talong, fried fish, fruits, juice		pax	11		
	AM Snacks: spaghetti with toasted bread, buko juice		pax	31		
	Terms and Conditions:					
	- with unlimited coffee					
	- with free flowing water					
	-with good internet connection					
	-with venue					

ABC: 113,390.00

Source of fund: AFESA SRES 2024

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days.
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Conasser _____

Tel. No. / CP No. / email address _____

Date _____