Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN No.

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR# 24-04-FOD103

4/15/24
JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering and Billeting Services for the Conduct of Province-Led Agriculture & Fisheries Extension System (PAFES) Planning and Workshop in the Province of Surigao del Sur.					
	Date: April 25-26, 2024					
	Venue: Tago, Surigao del Sur					
	Day 1					
	AM Snacks: Spaghetti with sliced bread and Juice		pax	60		
	Lunch: Rice, Pork Afritada, Tinolang Manok, Pakbet, Fresh Fruits and Drinks		pax	60		
	PM Snacks: Burger and Drinks		pax	60		
	Dinner:Rice, Beef Steak, Fried Chicken, Caesar Salad, Mango Float and Drinks		pax	60		
	Billeting		pax	45		
	Day 2					
	Breakfast: Rice, Tortang Talong, Pork Tapa, Fresh Fruits and Hot Coffee		pax	45		
	AM Snacks: Chocolate Moist Cake & Juice		pax	60		
	Lunch: Rice, Chicken Menudo, Tinolang Isda, Pancit Guisado, Fresh fruits and Drinks		pax	60		
	PM Snacks: Tuna Sandwich and Juice		pax	60		

ABC: 132,750.00
Source of fund: **Rice Program**

Note:
1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.*
4. *Price validity shall be for a period of _____ calendar days*
5. *PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.*
6. *Bidders shall submit original brochures showing certification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No. / CP No. / email address

_____
Date