



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than three (3) days upon receipt in sealed enveloped marked with the reference no. (PR # 24-04-PMOIS).

JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of food for the conduct of CY 2024 MID-YEAR and YEAR-END REVIEW and ASSESSMENT (MID-YEAR on June 19-21,2024 in Butuan City				
	MENU:				
	19-Jun-24				
	AM SNACKS: Royal Bibingka & Fruit juice	pax	70		
	LUNCH: Rice, Beef afritada,grilled fish,chopsuey,mango float & Locally produced Lemon juice	pax	70		
	PM SNACKS: Assorted kakanin & Buko juice	pax	70		
	DINNER:Rice,beef steak,fish escabeche,vegetable Lumpia, slice watermelon,& fresh fruit juice	pax	50		
	20-Jun-24				
	AM SNACKS: choco moist cake with Hot choco	pax	70		
	LUNCH:Rice,fish tinola,fried chicken,four seasons veg.,buko cream & fresh fruit juice	pax	70		
	PM SNACKS:Buko pie & Hot choco	pax	70		
	DINNER:Rice,Ginataang shrimp sitaw & kalabasa,steamed fish, veg. bola-bola,mango tapioca, & fresh fruit juice	pax	50		
	21-Jun-24				
	AM SNACKS:Fried banana & camote & Lemon juice	pax	70		
	LUNCH:Rice,Fried fish,Salad na Langka,chicken bola-bola,leche flan &fresh fruit juice	pax	70		
	PM SNACKS:Ube cake & Hot choco	pax	70		
	terms & conditions:				
	*buffet type *Halal				
	*unli brewed coffee & water				

* payment shall be made after the conduct of Activity ABC: **150,500.00**

Source of funds _____

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Name of Supplier

 Signature over Printed Name of Convensor

 Tel. No. / CP No. / email address

 Date