



DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

Request for Quotation

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-08-F00197)

ABEL F. WAGAS

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering & Billeting Services					
	Date : November 12-15, 2024					
	Venue : Surigao City					
	Purpose: To Conduct CY 2024 Year-End Review & Assessment to men and women Implementers in Organic Agriculture Program (OAP)					
	Day 1					
	Breakfast: Rice, Scrambled egg, Dried Fish					
	Law-oy, fruits and coffee/ Hot choco		pax	50		
	AM Snack: kakanin and Fruit juice		pax	90		
	Lunch: Rice, Lechon kawali, Chopsuey, Chicken Tinola, fruits and Juice		pax	90		
	PM Snack: Maja and Buko Juice		pax	90		
	Dinner: Rice, Ginataang manok, Pinakbit, Fried Fish, fruits and Juice		pax	90		
	Billeting		pax	80		
	Day 2					
	Breakfast: Rice, Tocino, Scrambled egg					
	Fruits and coffee/Hot choco		pax	80		
	AM Snack: Cassava cake and Buko Juice		pax	90		
	Lunch: Rice, Tuna belly, Chopsuey, Pork nilaga					
	Fruits and Juice		pax	90		
	PM Snack : Kakanin and Juice		pax	90		
	Dinner: Rice, Lechon kawali, Four season, soup					
	Lumpia, Fruits and Fruit Juice		pax	90		
	Billeting		pax	80		

Notes:

* Unlimited coffee and water

ABC: 511,000.00
Source of fund: OAP

General Conditions

- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days based on the contract
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing specification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the Item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Convasser

Tel. No. / CP No. / email address

Date



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	Day 3					
	Breakfast: Rice, Amaplaya w/ egg, Dried Fish					
	<i>Law-oy, fruits and coffee/ Hot choco</i>		pax	80		
	AM Snack: kakanin and Fruit juice		pax	90		
	Lunch: Rice, Fried Chicken , Chopsuey,					
	<i>Pork nilaga, fruits and Fruit Juice</i>		pax	90		
	PM Snack: Maja and Buko Juice		pax	90		
	Dinner: Rice, Bicol express, Fresh Vegetable ,					
	<i>Chicken tinola, fruits and Fruit Juice</i>		pax	90		
	Billeting					
	Day 4					
	Breakfast: Rice, Tortang talong, Dried fish					
	<i>Fruits and coffee/Hot choco</i>		pax	80		
	AM Snack: Banana cake and Buko Juice		pax	90		
	Lunch: Rice, Lechon kawali, Chopsuey, Pork sinigang					
	<i>Fruits and Fruit Juice</i>		pax	90		
	PM Snack : Kakanin and Fruit Juice		pax	90		

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