DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092; Telefax No.: (085) 341-2114
Email add: ored.dacaraga@gmail.com; Website: www.caraga.da.gov.ph

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN No.

Please quote your lowest price inclusive of taxes the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope market with the reference no. (PR#: 24-12-SP325

ABEL F. WAGAS 09 DEC 2024
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	Provision of Catering and Billeting for Coordination Meeting with SAAD Phase 1 and Phase 2 PLGU and MLGU Counterparts				
	Venue: Butuan City				
	Day 1 (December 19, 2024)				
	Breakfast: Rice, Corned Beef with Patatas, Dried Fish, Fresh Fruit and Coffee/Milk	pax	32		
	AM Snacks: Ham and Egg Sandwich and Fresh Fruit Juice	pax	45		
	Lunch: Rice, Fish Fillet, Sinigang na Hipon, Chicken Adobo, Mango Tapioca and Fresh Fruit Juice	pax	45		
	PM Snacks: Banana Cake & Fresh Fruit Juice	pax	45		
	Dinner: Rice, Pancit Guisado, Tinolang Isda, Chopsuey, Fruit Salad and Fresh Fruit Juice	pax	32		
	Billeting	pax	32		
	Day 2 (December 20, 2024)				
	Breakfast: Rice, Scrambled Egg, Ham, Chorizo, Fruits and Coffee/Milk	pax	32		
	Terms and Conditions:				
	With Free flowing coffee and water				

ABC: **75,650.00**
Source of fund: _____

Note:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within _____ calendar days.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring*
4. *Price validity shall be for a period of _____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing certification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No. / Cellphone No. /Email address

_____
Date