



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. PR # 24-01-AFD013 dated: _____

(Signature)
JOHANNY M. COMCON
Chairman, Bids and Awards Committee

Item No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Diesel Engine Oil (Fully Synthetic) 10W-40		liters	560		
	Diesel Engine Oil (Ordinary) 15W-40		liters	150		
	Automatic Transmission Fluid (ATF)		liters	100		
	Coolant		liters	200		
	Gear Oil 140		liters	50		
	Gear Oil 90		liters	100		

ABC: **585,500.00**
Source of fund: _____

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

RAMIL L. LIMOCON
Name and Signature of Canvasser

Printed Name/Signature of Company

Tel. No. / CP No. / email address