



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

 Name of Company

 Address

 TIN No.

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. **(PR #24-02-AM010)**.

JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Food, Venue & Billeting for the conduct of Training on Organizational Development and Capability Building - Enterprise Operations Manual Preparation and Organizational Policy Formulation at Cantilan, Surigao del Sur on April 17-19, 2024					
	Day 1					
	Breakfast: Rice, Ampalaya with Egg, Dried Fish		pax	20		
	Coffee/Hot Choco					
	AM Snack: Banana Cake & Juice		pax	25		
	Lunch: Rice, Humba, Sweet & Sour Fish, Garden Salad, Maja Blanca & Drinks		pax	25		
	PM Snacks Binignit with Bread & Juice		pax	25		
	Dinner: Rice, Fish Sinugba, Shrimp, Sotanghon		pax	25		
	Guisado, Fresh Fruits & Drinks					
	Billeting		pax	25		

ABC: 99,000.00
 Source of fund: OMDSA GAA 2024

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Signature over Printed Name of Convasser

 Signature over Printed Name of Authorized Representative

 Tel. No. / CP No. / email address

 Date



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[Signature] 2/22
JOHANNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Day 2					
	Breakfast Rice, Scrambled Egg, Pork Tocino,		pax	20		
	Coffee/Hot Choco					
	AM Snack Puto Cheese and Juice		pax	25		
	Lunch: Rice, Fish Tinola, Pork Adobo,		pax	25		
	Chopsuey, Tapioca & Drinks					
	PM Snack Empanada & Drinks		pax	25		
	Dinner: Rice, Fried Fish, Pork Sinigang,		pax	25		
	Vegetable Salad, Fruits & Drinks					
	Billeting		pax	25		
	Day 3					
	Breakfast Rice, Tortang Talong, Fried Fish,		pax	20		
	Coffee/Hot Choco					
	AM Snack Special Bibingka & Juice		pax	25		
	Lunch: Rice, Native Chicken Tinola,		pax	25		
	Pork Adobo, Garden Salad, Fruit Salad					
	& Drinks					
	PM Snack Siopao "bola2x" and Juice		pax	25		

ABC: 99,000.00
 Source of fund: OMDSA GAA 2024

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