



Republic of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Regional Field Office XIII  
 Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-01-88057)

*(Signature)*  
**JOHN M. CONCON**  
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>Catering Services (Packed Meals)</b>				
	<b>Date:</b> February 21,22, 2024				
	<b>Venue :</b> Brgy. Mahagsay and Binicalan, San Luis, Agusan del Sur				
	<b>Purpose:</b> To Conduct Free and Prior Informed Consent and Based Investigation CY 2024 for ICC/IPs Beneficiaries				
	<b>Day 1 (Mahagsay, San Luis, ADS)</b>				
	<b>Breakfast:</b> Rice, Escabeche, vegetable sari-sari, fruits and coffee/ Hot choco	pax	15		
	<b>AM Snack:</b> Chocolate Cake and juice	pax	50		
	<b>Lunch:</b> Rice, Adobong Manok , Pancit Guisado, Lumpia, fruits and drinks	pax	50		
	<b>PM Snack:</b> Burger and Juice	pax	50		
	<b>Dinner:</b> Rice, Fried Fish, Lumpiang Shanghai Beef Steak, fruits and Juice	pax	50		
	<b>Day 2 (Binicalan, San Luis, ADS)</b>				
	<b>Breakfast:</b> Rice, Escabeche, vegetable sari-sari, fruits and coffee/ Hot choco	pax	15		
	<b>AM Snack:</b> Chocolate Cake and Juice	pax	50		
	<b>Lunch:</b> Rice, Adobong Manok , Pancit Guisado, Lumpia, fruits and drinks	pax	50		
	<b>PM Snack:</b> Burger and Juice	pax	50		
	<b>Dinner:</b> Rice, Fried Fish, Lumpiang Shanghai Beef Steak, fruits and Juice	pax	50		

ABC: 90,100.00  
 Source of fund: 4K

- General Conditions**
- All entries must be typewritten/printed in ink.
  - Delivery period within \_\_\_\_\_ calendar days based on the contract
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Price validity shall be for a period of \_\_\_\_\_ calendar days
  - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
  - Bidders shall submit original brochures showing specification of the products being offered.
  - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company \_\_\_\_\_

Name and Signature of Conasser \_\_\_\_\_

Tel. No. / CP No. / email address \_\_\_\_\_

Date \_\_\_\_\_