



DEPARTMENT OF AGRICULTURE

Caraga Region

Capitol Site, Butuan City

Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company

Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR # 24-02-SP004

Signature and date (2/23/24) of JOHNNY M. CONCON, Chairman, Bids and Awards Committee

Table with columns: ITEM NO., ITEM & DESCRIPTION, UNIT, QTY, UNIT COST, TOTAL COST. Includes items for Lot-1 (April 4, 2024) and Lot-2 (April 25, 2024) such as Breakfast, AM snacks, Lunch, and Dinner.

Terms & Conditions:

Note: To be deliver on site: payment should be made after every activity
Note: with unlimited coffee and water

ABC: 67,890.00
Source of fund: CRA 2024 Fund MCRA

General Conditions:

- 1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Lot-1: ABC: 35,340.00
Lot-2: ABC: 32,550.00

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company

Name and Signature of Convasser

Tel. No. / CP No. / email address

Date