



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-02-SP037)

JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services (Packed Meals)				
	Date: March 26-27, 2024				
	Venue : Nasipit, Agusan del Norte				
	Purpose: To conduct Technical Training on Abaca, Durian, Lanzones Production to ICCs/IP Communities				
	Day 1				
	AM Snack: Burger and Juice	pax	60		
	Lunch: Rice, Adobong Manok, Chopsuey, Pancit Guisado, fruits and drinks	pax	60		
	PM Snack: Chocolate Cake and Juice	pax	60		
	Dinner: Rice, Lumpiang Shanghai, Beef Steak Pinakbet, fruits and Juice	pax	60		
	Day 2				
	Breakfast: Rice, Tortang Talong, Hotdog, Scrambled Egg, fruits and Coffee/ Hot choco	pax	30		
	AM Snack: Egg Pie and Juice	pax	60		
	Lunch: Rice, Escabeche, Vegetable Sari-Sari Fried Chicken, fruits and drinks	pax	60		
	PM Snack: Buko Pie and Juice	pax	60		
	Note:				
	<i>*Payment shall be made every after activity</i>				

ABC: ₱20,000.00
 Source of fund: 4K

General Conditions

- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days based on the contract
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing specification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Printed Name/Signature of Company

 Name and Signature of Convasser

 Tel. No. / CP No. / email address

 Date