



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. 24-02 -SP090

JOHANNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	PARTICULARS	UNIT	QTY	UNIT COST	TOTAL COST
	<i>Provision of Food for the conduct of</i>				
LOT 1	SAAD Stakeholders Consultation Meeting				
	<i>Venue: Municipal Hall, Dinagat, PDI</i>				
	<i>Date: April 4, 2024</i>				
	AM snacks: Puto and fruit juice	pax	67		
	Lunch: Rice, Kinilaw, Adobong Manok, Fish Tinola, Banana and Fruit juice	pax	67		
	Pm snacks: Suman and fruit juice	pax	67		
	Lunch: Rice, Beef steak, fish fillet, ginisang monggo, banana and Fruit juice	pax	67		
LOT 2	Values Formation for SAAD group beneficiaries				
	<i>Venue: Brgy. Hall, Brgy. Wadas, Dinagat, PDI</i>				
	<i>Date: May 21, 2024</i>				
	AM snacks: Mamon and fruit juice	pax	35		
	Lunch: Rice, Fried Chicken, Lumpia, Tinolang Isda, fruits and fruit juice	pax	35		
	PM snacks: Chiffon cake and fruit juice	pax	35		
	Dinner: Rice, Chopsuey, Beefsteak, Escabeche, banana and fruit juice	pax	35		
LOT 3	Values Formation for SAAD group beneficiaries				
	<i>Venue: Brgy. Hall, Brgy. Justiniana Edera, Dinagat, PDI</i>				
	<i>Date: May 22, 2024</i>				
	AM snacks: Mamon and fruit juice	pax	35		
	Lunch: Rice, Beef steak, fish fillet, ginisang monggo, banana and Fruit juice	pax	35		
	Pm snacks: Suman and fruit juice	pax	35		
	Lunch: Rice, Tinolang isda, Beef Steak, Ginisang Gulay, Fruits and juice	pax	35		
	Terms and Conditions:				
	Free flowing coffee and water				
	Payment shall be done after every activity				

ABC: _____
 Source of fund: LOA 1,600.00
 SAAD 2024

General Conditions:

1. All entries must be typewritten/printed in ink.
 2. Delivery period within _____ calendar days based on the contract.
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 4. Price validity shall be for a period of _____ calendar days
 5. PHILGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
 6. Bidders shall submit original brochures showing specification of the products being offered.
 7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Supplier

 Signature over Printed Name of Convasser

 Tel. No. / CP No. / email address

 Date