



REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company

Address

TIN No.

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt, in sealed envelope marked with the reference no. [PR # 24-02-SP092

JERRY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Venue, Catering Services and Billeting Services to Conduct of Briefing/Orientation to Agricultural Extension Workers (AEWs) About The Implementation of RSBSA Profiling Platform Cum - FFRS LGU Access of Caraga Region on March 5-6, 2024 at Butuan City					
	Day 1					
	Breakfast: Rice, Scrambled Egg, Hotdog, Longganiza, Coffee		pax	30		
	AM Snacks: Cassava Cake, Fruit Juice		pax	50		
	Lunch: Rice, Beef Steak, Buttered Chicken, Talong Salad, Fruits, Drinks		pax	50		
	PM Snack: Spaghetti, Fruit Juice		pax	50		
	Dinner: Rice, Chicken Adobo, Pork Sinuglaw, Four Seasons, Fruits, Drinks		pax	50		
	Billeting		pax	45		
	Day 2					
	Breakfast: Rice, Sunnyside-up Egg, Pork Tocino, Fried Fish, Coffee		pax	50		
	AM Snacks: Chocolate Cake, Fruit Juice		pax	50		
	Lunch: Rice, Fried Chicken, Pork Sinuglaw, Four Seasons, Fruits, Drinks		pax	50		
	PM Snack: Cassava Cake, Fruit Juice		pax	50		

ABC: 121,000.00
Source of fund: GAA 2024

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Convasser

Signature over Printed Name of Authorized Representative

Tel. No. / CP No. / email address

Date